MANDATORY COURSE SEQUENCE

BCom Option in Human Resource Management

2016 Version

FIRST YEAR (30 units)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Term</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM 1300</td>
<td>Introduction to Business Management</td>
<td>F</td>
<td></td>
</tr>
<tr>
<td>ADM 1301</td>
<td>Social Context of Business</td>
<td>F</td>
<td></td>
</tr>
<tr>
<td>ADM 1340</td>
<td>Financial Accounting</td>
<td>W</td>
<td>ADM 1300</td>
</tr>
<tr>
<td>ADM 1370</td>
<td>Applications of Information Technology for Business</td>
<td>W</td>
<td>ADM 1300</td>
</tr>
<tr>
<td>ECO 1102</td>
<td>Introduction to Macroeconomics</td>
<td>W</td>
<td></td>
</tr>
<tr>
<td>ECO 1104</td>
<td>Introduction to Microeconomics</td>
<td>F</td>
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</tr>
<tr>
<td>Eng 1131</td>
<td>Effective Business English</td>
<td>W</td>
<td></td>
</tr>
<tr>
<td>Mat 1300</td>
<td>Mathematical Methods I</td>
<td>F</td>
<td></td>
</tr>
<tr>
<td>Mat 1302</td>
<td>Mathematical Methods II</td>
<td>W</td>
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</tr>
<tr>
<td>Phi 1101</td>
<td>Reasoning and Critical Thinking</td>
<td>F</td>
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<tr>
<td>OR Phi 1301</td>
<td>Philosophy: Ideas and Arguments</td>
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SECOND YEAR (30 units)

<table>
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<th>Course Code</th>
<th>Course Title</th>
<th>Term</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM 2302</td>
<td>Business Analytics</td>
<td>F/W</td>
<td>ADM 1370, MAT 1302</td>
</tr>
<tr>
<td>ADM 2303</td>
<td>Statistics for Management</td>
<td>F</td>
<td>MAT 1300</td>
</tr>
<tr>
<td>ADM 2304</td>
<td>Applications of Statistical Methods in Business</td>
<td>W</td>
<td>ADM 2303</td>
</tr>
<tr>
<td>ADM 2320</td>
<td>Marketing</td>
<td>F/W</td>
<td>ADM 1300</td>
</tr>
<tr>
<td>ADM 2336</td>
<td>Organizational Behaviour</td>
<td>W</td>
<td>ADM 1300</td>
</tr>
<tr>
<td>ADM 2337</td>
<td>Human Resource Management</td>
<td>W</td>
<td>ADM 2336</td>
</tr>
<tr>
<td>ADM 2341</td>
<td>Managerial Accounting</td>
<td>F/W</td>
<td>ADM 1340</td>
</tr>
<tr>
<td>ADM 2381</td>
<td>Business Communication Skills</td>
<td>F/W</td>
<td>ADM 1300, ENG 1131, 30 units</td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>Course from another faculty</td>
<td>F/W</td>
<td></td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>Course from another faculty</td>
<td>F/W</td>
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THIRD YEAR (30 units)

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<tr>
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<th>Course Title</th>
<th>Term</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM 2530</td>
<td>Financial Management</td>
<td>F/W</td>
<td>ADM 1340, ADM 2303, ECO 1102, ECO 1104</td>
</tr>
<tr>
<td>ADM 2372</td>
<td>Management Information Systems</td>
<td>F/W</td>
<td>ADM 1370</td>
</tr>
<tr>
<td>ADM 3301</td>
<td>Operations Management</td>
<td>F/W</td>
<td>ADM 2302, ADM 2304</td>
</tr>
<tr>
<td>ADM 3318</td>
<td>International Business</td>
<td>F/W</td>
<td>ADM 2320</td>
</tr>
<tr>
<td>ADM 3333</td>
<td>Staffing Organizations</td>
<td>F</td>
<td>ADM 2337</td>
</tr>
<tr>
<td>ADM 3334</td>
<td>Industrial Relations</td>
<td>F</td>
<td>ADM 2337</td>
</tr>
<tr>
<td>ADM 3337</td>
<td>Compensation Administration</td>
<td>F</td>
<td>ADM 2337</td>
</tr>
<tr>
<td>ADM 4338</td>
<td>International Training and Development for Sustainability</td>
<td>F/W</td>
<td>ADM 2337</td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>ADM course</td>
<td>F/W</td>
<td></td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>Course from another faculty</td>
<td>F/W</td>
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FOURTH YEAR (30 units)

<table>
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Term</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM 4311</td>
<td>Strategic Management 2</td>
<td>F/W</td>
<td>All ADM core courses of levels 1000, 2000 &amp; 3000</td>
</tr>
<tr>
<td>ADM 4336</td>
<td>Occupational Health &amp; Safety 2</td>
<td>W</td>
<td>ADM 2337</td>
</tr>
<tr>
<td>ADM 4339</td>
<td>Strategic Human Resource Planning 1</td>
<td>W</td>
<td>ADM 3333 (previously 4333), ADM 3334, ADM 4338 (corequisite)</td>
</tr>
<tr>
<td>Phi 2397</td>
<td>Business Ethics</td>
<td>F/W</td>
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</tr>
<tr>
<td>SOC 3116</td>
<td>Technologies, World and Societies</td>
<td>F/W</td>
<td>18 SOC units or 54 university-level units</td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>ADM course</td>
<td>F/W</td>
<td></td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>ADM course</td>
<td>F/W</td>
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<tr>
<td>ELECTIVE</td>
<td>ADM course</td>
<td>F/W</td>
<td></td>
</tr>
<tr>
<td>ELECTIVE</td>
<td>Course from another faculty</td>
<td>F/W</td>
<td></td>
</tr>
</tbody>
</table>

Bold courses = compulsary courses for this program

◊ Twelve units from another faculty. At most six of those units can be at the 1000 level.

Four (4) ADM courses at the 4000 level (including ADM4311)

* Suggested courses: ADM 4337 Managing Change.

1 Courses recognized by the HRPA of Ontario for the CHRP Designation: www.hrpao.ca

** Students seeking the professional designation in Quebec should consult the proper resources including: www.orhri.org

*** Students with advanced standing units and students interested in obtaining a professional designation must contact the appropriate association to confirm their eligibility.

ADM courses at the 4000 level are reserved for: 1) B.Com. students who have completed at least 33 units from ADM core courses, including ADM 281/2781.

Mandatory course sequence to follow in order to complete the program in four years. Course enrollment is possible via uoCampus accessible through the uOZone Portal (www.uoZone.uOttawa.ca). Some courses are not offered every term; students must consult www.timetable.uOttawa.ca to verify when each course is offered. All prerequisites must be successfully completed before enrolling in a course.

Students must consult www.telfer.uOttawa.ca > Students/BCom/Academic Regulations to familiarize themselves with all University of Ottawa and Telfer School rules and regulations.

Students are responsible for confirming their enrollment regularly by consulting their uOZone account and for ensuring that they satisfy the requirements of their program in order to graduate.

Students should communicate with the Student Services Centre (DMS 1100) should they have any questions regarding their studies, academic regulations or the requirements of their program. The Telfer School of Management reserves the right to change or cancel courses which are printed on this document.