APPLICATION FOR ADMISSION

Please print

☐ Mr.  ☐ Mrs.  ☐ Ms.  Legal Family Name _____________________________ Given Name _____________________________

Home Address ____________________________________________________________

Tel ( ) ____________________________ Mobile/Cell ( ) ____________________________ Email ____________________________

Business Address __________________________________________________________

Tel ( ) ____________________________ Mobile/Cell ( ) ____________________________ Email ____________________________

Title/Position ____________________________ Company ____________________________

Mother Tongue  ☐ English  ☐ French  ☐ Other  Date of Birth (yy/mm/dd) ____________________________ Social Insurance Number ____________________________

Marital Status  ☐ Single  ☐ Married  ☐ Other  Country of Birth ____________________________ Country of Citizenship ____________________________

If not Canadian by birth, indicate date of arrival in Canada (yy/mm/dd) ____________________________

If not a Canadian citizen, indicate what your status will be when you register at the University of Ottawa (Proof will be required).

☐ Permanent Resident  ☐ Student Visa  ☐ Diplomatic Visa  ☐ Convention Refugee  ☐ Other

Please list all previous studies, beginning with the most recent. List academic institutions, years of attendance, degrees and specializations and years in which these were obtained.

________________________________________________________________________

________________________________________________________________________

Years of full-time work experience ____________________________ Years of managerial work experience ____________________________

Please list previous work experience, beginning with your most recent employer. List employer, location, years of employment and title.

________________________________________________________________________

________________________________________________________________________

If available, please indicate GMAT results and test date. ____________________________ University of Ottawa Student No ____________________________

Application Fee

Please include a $165 cheque payable to the University of Ottawa with your completed application and accompanying documentation.

Declaration and Signature

I certify that all statements on this application are correct and complete, including my declaration of citizenship and status in Canada. I authorize the University of Ottawa to verify any information or documentation provided as part of this application. I understand that an admission granted on the basis of false, misleading or incomplete information may be revoked and the registration cancelled if the information given is untrue in any material respect. I accept that information on falsified documents is shared with members of the Association of Universities and Colleges of Canada. I agree to abide by all University of Ottawa regulations.

Applicant signature: ____________________________ Date: ____________________________

The University of Ottawa will not assess unsigned applications.

Please submit your completed application for admission with supporting documents to the address listed below

Telfer Executive MBA
Centre for Executive Leadership
99 Bank St., Suite 200
Ottawa, ON K1P 6B9

www.emba.uOttawa.ca
emba@telfer.uOttawa.ca
613-564-9500

IS YOUR APPLICATION FOR ADMISSION COMPLETE?

HAVE YOU:

☐ Enclosed your curriculum vitae?
☐ Completed, signed and enclosed the Application for Admission Form?
☐ Enclosed a cheque for the application fee ($165.00)?
☐ Completed the two-hour business case analysis?
☐ Enclosed your curriculum vitae?
☐ Enclosed official transcript(s) or asked the institutions concerned to send your transcripts directly to Telfer Executive MBA Program?
☐ Enclosed your required letter of intent?
☐ Forwarded the two required confidential letters of recommendation?
☐ Forwarded the letter of support required from your employer (can be included above)
☐ If recommended, completed the Graduate Management Admission Test (GMAT)?
☐ If required, submitted documentation supporting your proficiency in English?
☐ If applicable, provided the documentation required for international candidates?

Notice of Collection of Personal Information: Personal information is collected under the authority of the University of Ottawa Act, 1965, submitted to it by a student, employee, alumni, donor or other individuals and is intended to be used for the purposes of and those consistent with the administration of University programs and activities and in order to carry out other University services and functions, including the following: recruitment, admission and registration, academic programs and evaluations, graduation, assisting student associations and the University’s Alumni Association, financial assistance and awards, alumni and development activities, institutional planning and statistics, reporting to government agencies, employment related matters, safety and security, promotion in its print electronic and internet publications. Questions by an individual regarding the collection and use of their own personal information in connection with the Telfer Executive MBA Program should be addressed to the Program Manager, Telfer Executive MBA by email at emba@telfer.ouottawa.ca, by telephone at 613- 564-9500 or by mail at Telfer Executive MBA Program Centre for Executive Leadership World Exchange Plaza, TD Canada Trust Tower 45 O’Connor Street, Suite 350, Ottawa, ON, Canada K1P 1A4.

I have read and understand the above notice of Collection of Personal Information.

Applicant signature: ___________________________ Date: __________________

As a successful applicant to the Telfer Executive MBA program, you acknowledge that photographs and film footage may be taken during the course of your program, which may include your recognizable image or a video. By participating in these events, you consent to being photographed or filmed, and you authorize the University to use the photographs or film in print, digital, video or web-based format for its promotional needs and its archives.

(Initial here)

L’Université d’Ottawa est une institution bilingue. Les participantes et participants ont le choix de soumettre leurs travaux dans l’une ou l’autre des deux langues officielles. Veuillez noter cependant que les cours, présentations, et discussions dans le cadre du programme de MBA pour cadres sont donnés dans la langue anglophone.

For more information, to attend one of our Special Events or Information Sessions or to schedule a personal meeting and tour, contact us directly at the coordinates below or visit us online at:

www.embauottawa.ca/register

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